



## COMMUNITY COUNCILS IN HIGHLAND

### Introduction

Community Councils were first established in Scotland following the Local Government (Scotland) Act 1973. Thereafter, the Local Government (Scotland) Act, 1994, which produced the current system of unitary Local Authorities, made provision for the continuation of Community Councils. Under the legislation, every local community in Scotland is entitled to petition their Local Authority to establish a Community Council in their area.

Community Councils in each Local Authority area are created through a Scheme of Establishment and each Scheme sets out the framework through which Community Councils are to operate.

This Draft Scheme is based upon the model Scheme published by the Scottish Government in March 2009 for use by Local Authorities. The Scheme encompasses a suite of documents which include:

- Standard Community Council Constitution (appendix 3)
- Standard Community Council Standing Orders (appendix 4)
- Code of Conduct for Community Councillors (appendix 5)
- Standard financial report format (appendix 6)
- Standard election documentation (appendix 7)

These documents are designed to support the operation of Community Councils across the Highland area.

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## Scheme for the Establishment of Community Councils in Highland

### 1. Background

- 1.1 The Highland Council, in accordance with the terms of Section 22 of the Local Government (Scotland) Act 1994, has adopted the following Scheme for the Establishment of Community Councils within The Highland Council area and has revoked the eight former Schemes made by the former District Councils, and adopted by Highland Council upon its formation in 1996, with effect from 1<sup>st</sup> April 2011.

### 2. Statutory Purposes

- 2.1 The statutory purposes of Community Councils established under this Scheme are set out in Section 51 (2) of the Local Government (Scotland) Act 1973, as follows:

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*“In addition to any other purpose which a Community Council may pursue, the general purpose of a Community Council shall be to ascertain, co-ordinate and express to the local authorities for its area, and to public authorities, the views of the community which it represents, in relation to matters for which those authorities are responsible, and to take such action in the interests of that community as appears to it to be expedient and practicable”*

### 3. The Role and Responsibilities of Community Councils

- 3.1 General Role

The general purpose of Community Councils is to act as a voice for their local area. This will involve them articulating the views and concerns of local people in their area on a wide range of issues of public concern and making representations to The Highland Council, other public sector bodies and private agencies on matters within their sphere of interest.

Community Councils have key roles in consultations on planning applications and liquor licence applications.

Planning:

- Community Councils will be consulted on the submission of planning applications for proposed developments that are categorised as being of national or major scale or of significance to the community. Community Councillors may also be invited to attend events held by applicants to inform members of the community about the development proposed prior to submission of a planning application. Community Councils may also request to be consulted on specific applications once the application has been submitted.
- Once a planning application is submitted it will be recorded on the weekly list of applications and the e-planning website compiled by the planning authority and made available to Community Councils. If the Community Council wishes to be consulted on an application not directly referred to it by the planning team, it must timeously contact the planning officer concerned.
- To support Community Councillors in this role, the Council will make efforts to brief Community Councillors on new planning legislation when it is enacted. Community Councillors should make themselves available to attend such training sessions where reasonably possible.

Licensing:

- From time to time the Licensing Board will also consult on policy issues and will notify Community Councils of all new premises licences and major variation applications.

Community Councils may be consulted on any other matters by The Highland Council, other public sector bodies and private agencies.

Community Councils are expected to participate in community planning arrangements at a local level such as Ward Forums.

Community Councils may carry out other activities that are in the general interests of the communities they represent, provided these activities fall within the objects of their Constitution and the terms of the Council's Scheme for the Establishment of Community Councils, hereinafter respectively referred to as 'the Scheme'.

There should be mutual engagement in the establishment of working relationships with The Highland Council and other agencies.

### 3.2 Responsibilities

In carrying out their activities Community Councils and their members must at all times adhere to the law and to the terms of the Council's Scheme, their Constitution and Standing Orders and the Community Councillors' Code of Conduct (Appendix 5).

After the 31<sup>st</sup> March 2011 but before the end of June 2011, each Community Council is required to:

**Adopt the Constitution at Appendix 3** as approved by The Highland Council and based upon the Model Constitution. This is to encourage and maintain consistency for all Community Councils and ensure that each Community Council is appropriately regulated. Any Community Council's Constitution which is not exactly in terms of Appendix 3 is required to be approved by Highland Council. Any changes to the Constitution of a Community Council must be approved by The Highland Council.

**Adopt the Model Standing Orders at Appendix 4** in order to ensure that the proceedings of each Community Council is properly structured, that items of

business relevant to the community are properly debated and decisions reached in a democratic manner.

**Note the terms of the Code of Conduct for Community Councillors** at appendix 5 of this Scheme.

**Adopt Highland Council's Child Protection Policy for Community Groups**, where the Community Council intends to involve children in its activities.

Each Community Council has a duty to:

**Maintain proper financial records in accordance with standard financial reporting format at Appendix 6** subject to a minimum of a cashbook, bank statements, invoices and/or receipts. It is also expected that written financial reports will be presented at each Community Council meeting. Standard templates for presenting financial information at the year end must be used.

**Inform the community of the work and decisions of the Community Council** by posting agendas and minutes of meetings in public places, such as libraries, websites and notice boards.

**Ensure that the Community Council is accessible** by the wider community and, subject to the provisions contained within Data Protection Legislation, make available contact details of Community Council office bearers.

### 3.3 Equalities

Communities Councils must comply with equal opportunities legislation that makes it unlawful to discriminate against persons or groups on the grounds of race, gender, gender recognition, disability, age, sexual orientation, and religion or belief.

Community Councils should consider, in particular, how they can contribute

towards promoting equality on the basis of the above named grounds, whether in relation to their role advising on planning applications, running community facilities, improving the quality of life through local community safety projects, ensuring meetings are held in accessible venues or otherwise.

Community Councils should recognise and value diversity in their membership and in their communities, and ensure that equality of opportunity be given to every participant to have their knowledge, opinion, skill and experience taken into account.

### 3.4 Representing the Community

Community Councils have a duty under statute to represent the views of their local community. It is essential that these views are demonstrated to be representative of the community and that they reflect the broad spectrum of opinion and interests of all sections of the community.

In order to fulfil their responsibilities to be effective and representative, Community Councils: -

- Should be aware of the National Standards for Community Engagement available on the Scottish Government website, the link to the document at the time of publishing this Scheme being:  
[www.scotland.gov.uk/Topics/Built-Environment/regeneration/engage/standards](http://www.scotland.gov.uk/Topics/Built-Environment/regeneration/engage/standards)
- Shall identify, in consultation with The Highland Council, recognised consultative mechanisms to validate their views and devise strategies to secure greater involvement by all sectors of the community.
- Will make particular efforts to encourage young people and other under-represented groups to attend or participate in Community Council meetings and to ensure equality of opportunity in the way the Community Council carries out its functions.
- Shall seek to broaden both representation and expertise by promoting the Associate Membership of the Community Council of persons for specific projects/issues.

#### **4. Community Council Areas within The Highland Council Area**

- 4.1 The Highland Council has produced a list of named Community Council areas and a map or maps that define its boundaries. The map of Community Council areas is attached as Appendix 1 to the Scheme. Detailed maps of these areas can be found on The Highland Council's website or through the appropriate area office.

#### **5. Membership of Community Councils**

- 5.1 Membership numbers of Community Councils shall vary across the area however, from the date set by Highland Council for Community Council elections in November 2011 in terms of section 6.2.1 of this Scheme, the minimum membership level of a Community Council shall be seven and the maximum thirteen. The formula for determining individual Community Council membership levels from November 2011 will be as follows:

- Each Community Council shall have a core membership of 7
- Each Community Council shall have one additional member per thousand of population up to the stated maximum
- In any Community Council area where the population density is less than the Highland average of 8.8 residents per square km, that community council shall have one additional member, subject to the maximum of thirteen members not being exceeded
- No Community Council shall have a membership greater than the maximum permitted membership of 13

The membership numbers for each Community Council based on the latest available population figures at the time this Scheme was drafted are set out at Appendix 2.

For Community Councils already in existence at 1<sup>st</sup> April 2011 it is accepted that the membership already in place may not comply with the membership formula set out in this section. Any Community Council existing at 1<sup>st</sup> April 2011 and having a membership not complying with the formula in this section may continue with membership as it existed prior to 1<sup>st</sup> April 2011 until the election of that Community Council in November 2011. For the avoidance of doubt any appointment of new members to fill casual places/vacancies in the period between 1<sup>st</sup> April and the

November election date will be carried out in accordance with this Scheme.

Furthermore, the quorum in terms of section 7.3 of this Scheme, section 11.1 of the Constitution at appendix 3 and section 3 of the Standing Orders at appendix 4 shall, until November 2011 election date will be calculated in accordance with section 7.3 of this Scheme, 11.1 of the Constitution and 3 of the Standing Orders.

- 5.2 No person shall vote in a Community Council election or stand for election as a Community Councillor unless he or she is named in the electoral register or supplementary electoral register and will have attained the age of 16 years on the date fixed by The Highland Council for the Community Council election.
- 5.3 Community Councillors and candidates for Community Council membership must reside within and be named on the electoral register or supplementary electoral register for the particular Community Council area.
- 5.4 Provision shall be made for non-voting Associate and Ex-Officio Membership as set out below. Such persons will not be counted in terms of meeting a quorum, or towards the total number of Community Council members.
- 5.5 *Associate Members*  
Associate members, who need not be resident within the Community Council area, may be appointed by a majority vote of a Community Council where there is considered to be a need for individuals with particular skills or knowledge. Associate members shall have no voting rights on the Community Council. Associate members may serve for a fixed period as determined by the Community Council or for the term of office of the Community Council that has appointed them whichever is the shorter. Associate members may include representation from other constituted local voluntary organisations and persons under the age of 16.
- 5.6 *Ex-Officio Members*  
From the date fixed by Highland Council for Community Council elections in November 2011, members of The Highland Council and members of the Scottish, United Kingdom and European Parliaments shall be ineligible to remain or

become Community Councillors, or to stand for election to a Community Council. Any member of The Highland Council, Scottish, United Kingdom or European Parliament who is a Community Councillor at the date of introduction of this Scheme may remain as a Community Council member until the date set for election in terms of section 6.2.1 hereof. Members of the aforementioned bodies whose wards or constituencies fall wholly or partly within the geographical area of the Community Council, shall be deemed ex-officio members of the Community Council. Ex-officio members shall have no voting rights on the Community Council.

## **6. Community Council Elections**

### **6.1 Eligibility**

- 6.1.1 Only individuals resident in the Community Council area and named in the Electoral Register or Supplementary Electoral Register for that area may stand for election to a Community Council or vote in a Community Council election.
- 6.1.2 A supplementary electoral register will be compiled for 16 and 17 year-olds to support their participation.
- 6.1.3 Any Community Councillor who no longer resides within that Community Council area or whose name has been removed from the electoral register for that Community Council area, will be deemed to have resigned from that Community Council on the date on which he or she ceased to be resident in the Community Council area or the date on which his or her name was removed from the electoral register for that area, whichever is the earlier.

### **6.2 Nominations and Elections**

#### **6.2.1 Background**

The first elections to be held under the Scheme shall be held during November 2011 on a date or dates to be fixed by Highland Council. For the avoidance of doubt, apart from the filling of casual places/vacancies, no Community Council elections shall be held between 1<sup>st</sup> April 2011 and the date fixed by Highland Council for elections in terms of this section.

Subsequent elections will be held on a four-yearly-cycle, on dates to be determined by The Highland Council.

The Highland Council will administer all elections, with the exception of interim elections outlined at section 6.2.6 b.

All Community Councillors shall stand down at each election but shall be eligible for re-election.

#### 6.2.2 Returning Officer

The Highland Council will appoint an Independent Returning Officer. The Independent Returning Officer must not be a member of that Community Council nor intending to stand for election to that Community Council.

#### 6.2.3 Nominations

Candidates eligible to stand for election in terms of paragraph 6.1.1 of this Scheme should complete a Nomination Form, the style of which is set out in Appendix 7. Nomination forms must be submitted to the Returning Officer by the date and time set down in the election timetable. No nomination forms submitted after that date and time will be accepted.

#### 6.2.4 Process

On the expiry of the period for lodging nominations:

1. Should the number of candidates validly nominated equal or exceed **HALF**, but be less than or equal to the total maximum permitted membership as specified for the Community Council area in Appendix 2 of the Scheme, the said candidates will be declared to be elected from the date of the election and no ballot shall be held.
2. Should the number of candidates validly nominated exceed the total maximum permitted membership as specified for the Community Council area, arrangements for a ballot shall be implemented. Each elector shall

be entitled to vote for a number of candidates up to and including the number of vacancies on the Community Council.

3. Should the number of candidates elected, be below **HALF** of the total maximum permitted membership, as specified for the Community Council area, no Community Council will be established at that time. In that event, it shall be at the discretion of The Highland Council to issue a further call(s) for nominations when it is deemed appropriate.

#### 6.2.5 Method of Election

- Elections will be run across the whole Highland Council area or devolved administrative areas, as deemed appropriate.
- All elections will be carried out by means of a postal ballot
- Community Councillors shall be elected on a simple majority basis.

#### 6.2.6 Filling of casual places/vacancies between elections

Casual vacancies on a Community Council may arise in a number of circumstances including:

- When an elected Community Councillor submits his or her resignation;
- When a member ceases to be resident in or on the electoral role for that Community Council area;
- When a member is disqualified from holding office. (Section 11).

Should a vacancy or vacancies arise on a Community Council between elections:

- the Community Council must inform the named Highland Council officer.
- Subject to the following paragraph, should the vacancy or vacancies result in the number of elected Community Councillors falling below **HALF** of the maximum permitted membership, then such vacancy or vacancies shall be filled by an interim election which The Highland Council will administer.
- If the number of elected Community Councillors falls below **HALF** of the maximum permitted membership less than six months prior to a scheduled election then there will be no interim election at that time but the Community Council *may* continue to operate with the agreement of The

Highland Council.

- For all other vacancies, the Community Council may fill the vacancy either:
  - a) through co-option provided the number of co-opted members does not exceed one third of the total permitted membership of the Community Council. **OR**
  - b) by itself undertaking an interim postal ballot as per the standard election procedure set out earlier.

### 6.3 Co-option to Community Councils

- Notice of any proposed co-option of a member or members shall appear as an item on the agenda for the Community Council meeting which will be sent to all of the Community Council's members at least 7 days prior to the meeting when the matter will be decided.
- Co-opted members must be eligible for membership of the Community Council in terms of paragraphs 5.2 and 5.3 of this Scheme.
- Members cannot be co-opted on to the Community Council except by a majority of no less than two thirds of the elected (general and interim) Community Councillors present and voting.
- Co-opted members shall have full voting rights, with the exception of voting on co-option of members, and will serve until the next round of elections (general and interim).
- The number of co-opted members may not exceed a THIRD of the total possible Community Council membership.

## 7. Meetings

- 7.1 The first meeting of a Community Council following a Community Council election, will be called by the Returning Officer appointed by The Highland Council and will take place within 21 days of the date of the election, or as soon as practicable thereafter. The business of the meeting following the first election under this Scheme will include the adoption of the Constitution and Standing Orders set out at Appendices 3 and 4 of this Scheme. Any Community Council's constitution which is not exactly in terms of Appendix 3 is required to be approved by Highland Council. Any changes to the constitution of a Community Council must be

approved by The Highland Council.

Thereafter, the first meeting following each election will include the appointment of office bearers and any outstanding business matters from the outgoing Community Council.

- 7.2 The frequency of meetings will be determined by each Community Council, subject to a minimum of one annual general meeting and 6 ordinary meetings being held each year. The annual general meeting shall be held before the end of June.
- 7.3 The quorum for Community Council meetings shall be 4 voting members of the Community Council.
- 7.4 An outline for the content of business that Community Councils should adhere to when holding ordinary, special and annual general meetings is contained within the Standing Orders.

## **8. Liaison with The Highland Council**

- 8.1 In order to facilitate the effective functioning of Community Councils, The Highland Council will identify a named officer to act as a Liaison Officer with each Community Council. Unless there is a specific agreement or an issue is a specific departmental issue, all correspondence between The Highland Council and the Community Council should, in the first instance, be directed through the named Highland Council Officer.
- 8.2 Community Councils may make representations to The Highland Council and other public and private agencies, on matters in which it has an interest. Representations should be made, in the case of statutory objections, such as planning or licensing matters, to the appropriate Highland Council official. On issues where a Highland Council department is consulting with Community Councils, representations should be made to the appropriate departmental officer.
- 8.3 Community Councils will present draft minutes of Community Council meetings to

The Highland Council via its named officer normally within 14 days from the date of that meeting taking place. Meeting agendas will be distributed 7 days prior to the date of the meeting. Draft minutes and agendas will be circulated to Community Council members (including ex officio members who were present or express an interest and associate members), and the named Highland Council Officer.

- 8.4 Community Councils will inform The Highland Council of any change in membership (including resignations, Co-options, Associate Membership, Office Bearers etc.) and the circumstances of these changes, as soon as is practicable.

## **9. Resourcing a Community Council**

- 9.1 The financial year of each Community Council shall run from 1<sup>st</sup> April each year to 31<sup>st</sup> March in the succeeding year. A certified financial report (as detailed in section 9.2 of this Scheme) will be presented to the Community Council's annual general meeting and a copy submitted to The Highland Council before the end of June each year in the prescribed format set out at Appendix 6 of this Scheme.
- 9.2 The Financial Report of each Community Council shall be independently examined and certified by at least one examiner appointed by the Community Council, who is not a member of that Community Council and has no personal or professional relationship with the Treasurer. A copy of the certified financial report shall be submitted for approval at the Community Council's annual general meeting and immediately thereafter a copy shall also be forwarded to the appropriate named Highland Council officer.
- 9.3 The appropriate named Highland Council officer may at his or her discretion, and in consultation with the Council's Chief Financial Officer, require the Community Council to produce such of its financial records - cashbook, bank statements, invoices and/or receipts records - as may be required to verify the financial statement.
- 9.4 Each Community Council shall have the power to secure resources for schemes, projects and all other purposes consistent with its functions.

- 9.5 Each Community Council shall be eligible to apply for grants or funding in kind for suitable projects through The Highland Council's grant system.
- 9.6 The Highland Council shall provide an administrative grant to Community Councils for the purpose of assisting with the operating costs of the Community Council. The use to which the grant is put will be clearly identified in the minutes and shown in the Community Council's financial records. The grant shall be fixed at a minimum flat rate of £ **(to be determined by The Highland Council)** with an additional minimal -p. **(to be determined by The Highland Council)** per head of population.
- 9.7 The Highland Council shall facilitate advice and assistance to Community Councils and arrange for the establishment of a training programme for Community Councils on the duties and responsibilities of Community Council office bearers, the role of Community Councils, the functions of The Highland Council and other relevant topics.

## **10. Liability of Community Councillors**

- 10.1 A local scheme of insurance liability and property cover is available through the Highland Council's Insurance Manager. The insurance liability cover, in standard terms, will become effective no later than the end of the next business day following the Community Council requesting insurance cover from The Highland Council. Insurance cover not in standard terms will be granted on a discretionary basis and may take longer to obtain.
- 10.2 It is the responsibility of the Community Council to have appropriate insurance cover for all assets of the Community Council, for the actions of the Community Council and for the actions of individual Community Councillors while acting as such. Advice on this can be obtained from The Highland Council.
- 10.3 Property and other assets belonging to the Community Council shall be vested in the Chair, Secretary and Treasurer of the Community Council and their

successors in these respective offices as Trustees for the Community Council.

**11. Disqualification of Membership**

- 11.1 Any Community Councillor who no longer resides within that Community Council area and/or whose name has been removed from the electoral register for that Community Council area is deemed to have resigned from that Community Council on the date on which he or she ceased to be resident in the Community Council area or the date on which his or her name was removed from the electoral register for that community council area, whichever is the earlier. This excludes associate members appointed to the Community Council and ex-officio members.
- 11.2 If any Community Councillor fails throughout a period of six consecutive months to attend a meeting, he or she will, unless the failure is due to some reason approved by the Community Council, cease to be a member of the Community Council.

**12. Establishment of Community Councils Under this Scheme**

- 12.1 Where it has been resolved by The Highland Council that an existing Community Council shall continue to operate within existing boundaries, then with effect from (provisionally) 1<sup>st</sup> April 2011, said Community Council shall be required to operate within the terms of this Scheme.
- 12.2 Any funds, assets and liabilities pertaining to any existing Community Councils as at provisionally 31 March 2011, whose boundaries shall be substantially changed or amended shall transfer proportionately to any new Community Councils covering their area. The division of funds, assets and liabilities between the new Community Councils will be made on an equitable basis and if agreement cannot be reached, The Highland Council shall be the final arbiter.
- 12.3 Details outlining when the first elections under this Scheme will take place are found in section 6 of this Scheme.
- 12.4 Notwithstanding the above, where a Community Council is not formed or has

formed and been dissolved in terms of section 13 below, should twenty or more electors wish the establishment or re-establishment of a Community Council for that area, these electors shall submit a requisition to The Highland Council in accordance with Section 52(7) of the Local Government (Scotland) Act 1973, on receipt of which The Highland Council shall arrange for elections to be held in accordance with section 6 of this Scheme.

- 12.5 Once established under this Scheme a Community Council shall conduct itself in accordance with the provisions of this Scheme.

### **13. Dissolution of a Community Council**

- 13.1 If the Community Council by a two-thirds majority of the total voting membership decides at any time that it is necessary or advisable to dissolve, it shall agree a date for a public meeting to be held to discuss the proposed resolution to dissolve. Not less than ten days prior to the date of such meeting a public notice will be published in the Community Council area giving intention of the proposal to dissolve. If the resolution is supported by a majority of those persons present and qualified to vote, and is subsequently approved by The Highland Council, the Community Council shall be deemed to be dissolved and all assets remaining, subject to the approval of The Highland Council, after the satisfaction of any proper debts or liabilities shall transfer to The Highland Council who shall hold same in Trust for a future Community Council representing that area. Upon transfer, and the submission of a satisfactory, certified financial report, the potential liabilities of members and officers of the former Community Council are extinguished.
- 13.2 In the event that the Community Council is dissolved under the above procedure, and twenty or more electors subsequently wish the re-establishment of a Community Council for the area, these electors shall submit a requisition to The Highland Council in accordance with Section 52(7) of the Local Government (Scotland) Act 1973, on receipt of which the Returning Officer shall arrange for elections to be held in accordance with this Scheme.

13.3 Where for any reason, the number of Community Councillors falls below the minimum specified in this Scheme The Highland Council may, by suspending the Constitution of the Community Council, cause the Community Council to be dissolved and in this event, the procedures for the establishment of a new Community Council, identified in section 13.2, shall apply for the establishment of a new Community Council.

13.4 Notwithstanding the above terms, should a Community Council fail to hold a quorate meeting for a period of 3 consecutive prescribed meeting dates, The Highland Council may take action to dissolve that Community Council or instigate a Special Meeting.

**14. Review of the Scheme of Establishment for Community Councils**

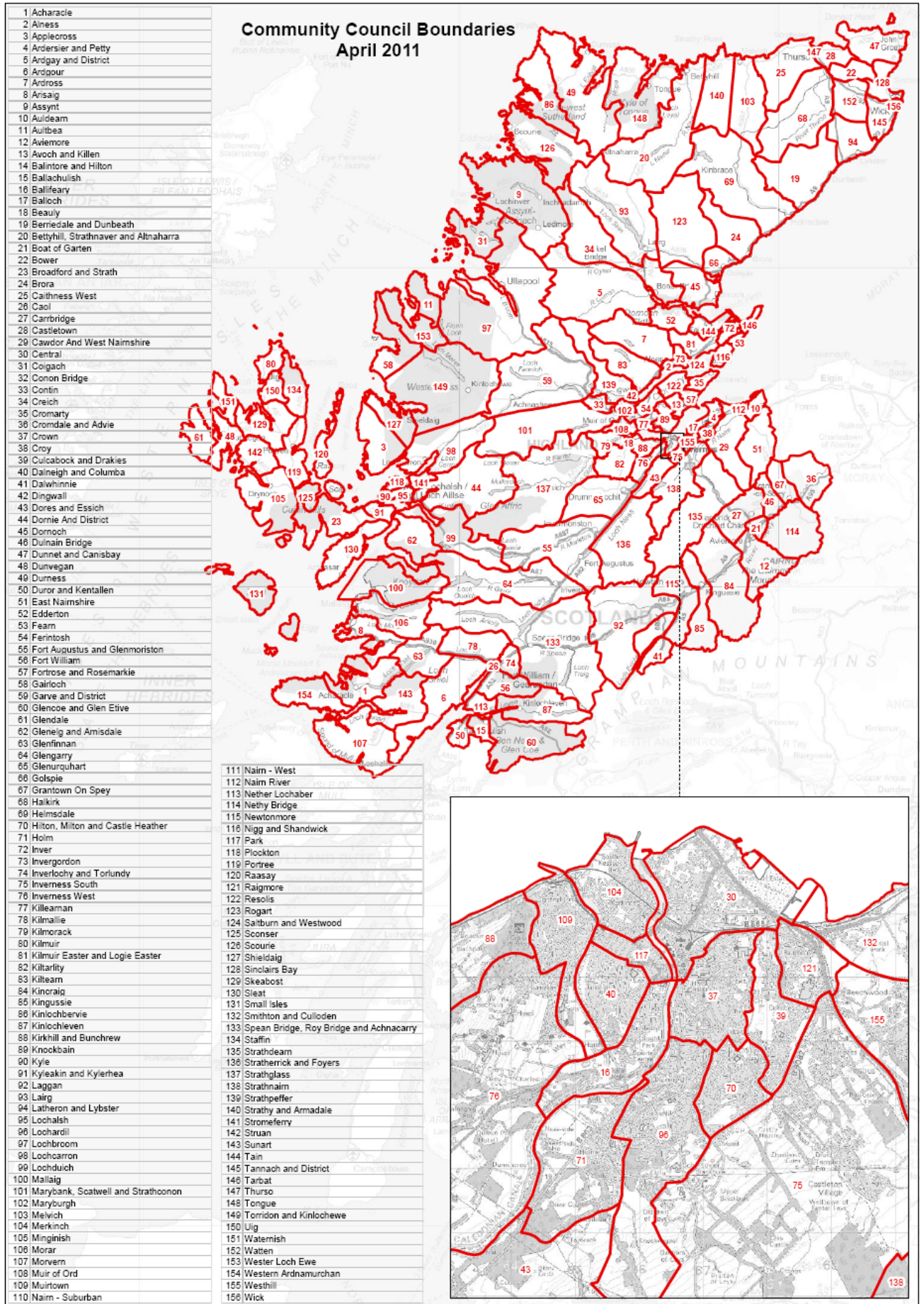
14.1 This Scheme supersedes the previous Scheme set out under the Local Government (Scotland) Acts. The revocation of that Scheme is without prejudice to the validity of all decisions reached and implemented under it.

14.2 The Highland Council will review this Scheme of Establishment for Community Councils in Highland in each Local Government electoral cycle.

14.3 This will not preclude, where necessary, minor amendments to this Scheme in the intervening years. Minor amendments will require the approval of The Highland Council.



Highland Scheme for the Establishment of Community Councils  
**Appendix 1**



**Community Council Membership Numbers\***

**Caithness Sutherland and Easter Ross**

<b>Community Council</b>	<b>Total Community Council Membership</b>
Alness	12
Ardgay and District	8
Ardross	8
Assynt	9
Balintore and Hilton	8
Berriedale and Dunbeath	8
Bettyhill, Strathnaver and Altnaharra	8
Bower	8
Brora	8
Caithness West	9
Castletown	8
Creich	9
Dornoch	9
Dunnet and Canisbay	8
Durness	8
Edderton	8
Fearn	7
Golspie	8
Halkirk	9
Helmsdale	8
Inver	7
Invergordon	10
Kilmuir and Logie Easter	8
Kinlochbervie	8

<b>Total Population</b>	<b>Area (sq kms)</b>	<b>Population Density (Persons per sq km)</b>	<b>Core membership</b>	<b>Additional Member / 1000 population</b>	<b>Additional Member if pop. density &lt; 8.8</b>
5639	11.9	474.6	7	5	0
585	570.7	1.0	7	0	1
468	235.6	2.0	7	0	1
1002	552.6	1.8	7	1	1
1192	12.4	95.8	7	1	0
528	347.4	1.5	7	0	1
363	596.3	0.6	7	0	1
444	72.6	6.1	7	0	1
1677	188.8	8.9	7	1	0
1797	254.9	7.1	7	1	1
1511	66.8	22.6	7	1	0
1051	395.9	2.7	7	1	1
2480	150.9	16.4	7	2	0
1675	183.0	9.2	7	1	0
303	522.3	0.6	7	0	1
323	89.5	3.6	7	0	1
532	18.2	29.3	7	0	0
1631	69.5	23.4	7	1	0
1493	409.3	3.6	7	1	1
835	601.6	1.4	7	0	1
372	18.7	19.9	7	0	0
3854	24.1	159.9	7	3	0
1772	85.4	20.8	7	1	0
417	240.2	1.7	7	0	1

*Highland Scheme for the Establishment of Community Councils  
Appendix 2*

<b>Community Council</b>	<b>Total Community Council Membership</b>
Lairg	8
Latheron, Lybster and Clyth	9
Melvich	8
Nigg and Shandwick	7
Rogart	8
Saltburn and Westwood	7
Scourie	8
Sinclairs Bay	8
Strathy and Armadale	8
Tain	10
Tannach and District	7
Tarbat	7
Thurso	13**
Tongue	8
Watten	8
Wick	13

<b>Total Population</b>	<b>Area (sq kms)</b>	<b>Population Density (Persons per sq km)</b>	<b>Core membership</b>	<b>Additional Member / 1000 population</b>	<b>Additional Member if pop. density &lt; 8.8</b>
892	508.3	1.8	7	0	1
1176	149.8	7.9	7	1	1
359	252.7	1.4	7	0	1
379	32.2	11.7	7	0	0
537	427.8	1.3	7	0	1
406	0.7	617.7	7	0	0
243	345.2	0.7	7	0	1
1445	83.5	17.3	7	1	0
217	231.6	0.9	7	0	1
3793	58.4	65.0	7	3	0
896	92.9	9.6	7	0	0
718	23.7	30.3	7	0	0
7095	5.1	1397.8	7	7	0
523	411.7	1.3	7	0	1
634	132.4	4.8	7	0	1
6510	7.7	845.8	7	6	0

\*\*Total Membership permitted is 13

**Ross, Skye and Lochaber**

<b>Community Council</b>	<b>Total Community Council Membership</b>
Acharacle	8
Applecross	8
Ardgour	8
Arisaig	8
Aultbea	8
Avoch and Killen	8
Ballachulish	7
Broadford and Strath	9
Caol	9
Coigach	8
Conon Bridge	8
Contin	7
Cromarty	7
Dingwall	12
Dornie And District	8
Dunvegan	8
Duror and Kentallen	8
Ferintosh	8
Fort William	11
Fortrose and Rosemarkie	9
Gairloch	9
Garve and District	8
Glencoe and Glen Etive	8
Glendale	8
Glenelg and Arnisdale	8

<b>Total Population</b>	<b>Area (sq kms)</b>	<b>Population Density (Persons per sq km)</b>	<b>Core membership</b>	<b>Additional Member / 1000 population</b>	<b>Additional Member if pop. density &lt; 8.8</b>
608	221.8	2.7	7	0	1
235	195.9	1.2	7	0	1
408	321.0	1.3	7	0	1
495	150.0	3.3	7	0	1
661	97.5	6.8	7	0	1
1425	32.2	44.2	7	1	0
706	42.2	16.7	7	0	0
1492	235.4	6.3	7	1	1
2839	3.6	782.7	7	2	0
253	171.4	1.5	7	0	1
1722	2.2	796.1	7	1	0
595	35.4	16.8	7	0	0
951	34.6	27.5	7	0	0
5173	12.1	427.1	7	5	0
414	404.1	1.0	7	0	1
572	99.5	5.8	7	0	1
320	52.4	6.1	7	0	1
1970	52.6	37.4	7	1	0
4647	119.2	39.0	7	4	0
2367	24.7	95.9	7	2	0
1128	170.7	6.6	7	1	1
329	611.1	0.5	7	0	1
351	328.1	1.1	7	0	1
405	102.6	4.0	7	0	1
291	219.6	1.3	7	0	1

*Highland Scheme for the Establishment of Community Councils  
Appendix 2*

<b>Community Council</b>	<b>Total Community Council Membership</b>
Glenfinnan	8
Glengarry	8
Inverlochry and Torlundy	8
Killearnan	7
Kilmallie	8
Kilmuir	8
Kiltearn	8
Kinlochleven	8
Knockbain	9
Kyle	7
Kyleakin and Kyclerhea	8
Lochalsh	7
Lochbroom	10
Lochcarron	8
Lochduich	8
Mallaig	8
Marybank, Scatwell and Strathconon	8
Maryburgh	8
Minginish	8
Morar	8
Morvern	8
Muir of Ord	10
Nether Lochaber	7
Plockton	7
Portree	9
Raasay	8
Resolis	7
Sconser	8

<b>Total Population</b>	<b>Area (sq kms)</b>	<b>Population Density (Persons per sq km)</b>	<b>Core membership</b>	<b>Additional Member / 1000 population</b>	<b>Additional Member if pop. density &lt; 8.8</b>
122	187.4	0.7	7	0	1
396	521.7	0.8	7	0	1
1127	54.5	20.7	7	1	0
685	31.4	21.8	7	0	0
1714	165.5	10.4	7	1	0
373	64.2	5.8	7	0	1
1836	174.1	10.5	7	1	0
857	220.6	3.9	7	0	1
2134	47.3	45.1	7	2	0
765	7.7	99.2	7	0	0
335	41.1	8.1	7	0	1
287	29.1	9.8	7	0	0
2125	932.4	2.3	7	2	1
798	293.2	2.7	7	0	1
317	267.1	1.2	7	0	1
952	199.0	4.8	7	0	1
630	440.3	1.4	7	0	1
1408	22.3	63.2	7	1	0
496	264.0	1.9	7	0	1
264	211.0	1.3	7	0	1
371	330.1	1.1	7	0	1
3116	36.9	84.4	7	3	0
547	48.2	11.3	7	0	0
399	21.2	18.8	7	0	0
2558	129.3	19.8	7	2	0
243	73.1	3.3	7	0	1
770	50.9	15.1	7	0	0
71	45.4	1.6	7	0	1

*Highland Scheme for the Establishment of Community Councils  
Appendix 2*

<b>Community Council</b>	<b>Total Community Council Membership</b>
Shieldaig	8
Skeabost	9
Sleat	8
Small Isles	8
Spean Bridge, Roy Bridge and Achnacarry	9
Staffin	8
Strathpeffer	9
Stromeferry	8
Struan	8
Sunart	8
Torridon and Kinlochewe	8
Uig	8
Watnish	8
Wester Loch Ewe	8
Western Ardnamurchan	8

<b>Total Population</b>	<b>Area (sq kms)</b>	<b>Population Density (Persons per sq km)</b>	<b>Core membership</b>	<b>Additional Member / 1000 population</b>	<b>Additional Member if pop. density &lt; 8.8</b>
175	108.6	1.6	7	0	1
1114	177.8	6.3	7	1	1
880	172.3	5.1	7	0	1
136	155.9	0.9	7	0	1
1424	964.6	1.5	7	1	1
525	109.2	4.8	7	0	1
1536	182.7	8.4	7	1	1
139	29.7	4.7	7	0	1
265	111.9	2.4	7	0	1
445	210.4	2.1	7	0	1
357	653.5	0.5	7	0	1
385	59.3	6.5	7	0	1
320	66.5	4.8	7	0	1
412	150.6	2.7	7	0	1
365	164.8	2.2	7	0	1

**Inverness, Nairn, Badenoch and Strathspey**

<b>Community Council</b>	<b>Total Community Council Membership</b>
Ardersier and Petty	8
Auldearn	8
Aviemore	10
Ballifeary	8
Balloch	8
Beauly	8
Boat of Garten	7
Carrbridge	8
Cawdor And West Nairnshire	9
Central	7
Cromdale and Advie	8
Crown	12
Croy	8
Culcabock and Drakies	10
Dalneigh and Columba	10
Dalwhinnie	8
Dores and Essich	8
Dulnain Bridge	8
East Nairnshire	8
Fort Augustus and Glenmoriston	9
Glenurquhart	9
Grantown On Spey	9
Hilton, Milton and Castle Heather	12
Holm	9
Inverness South	11

<b>Total Population</b>	<b>Area (sq kms)</b>	<b>Population Density (Persons per sq km)</b>	<b>Core membership</b>	<b>Additional Member / 1000 population</b>	<b>Additional Member if pop. density &lt; 8.8</b>
1663	41.1	40.5	7	1	0
1008	34.1	29.6	7	1	0
3043	198.3	15.3	7	3	0
1180	1.6	718.1	7	1	0
1516	5.1	297.4	7	1	0
1329	3.3	401.2	7	1	0
645	32.4	19.9	7	0	0
725	154.2	4.7	7	0	1
1167	200.9	5.8	7	1	1
824	3.2	254.8	7	0	0
516	165.7	3.1	7	0	1
5154	1.8	2790.5	7	5	0
1351	29.4	45.9	7	1	0
3501	1.4	2574.7	7	3	0
3607	1.2	3050.6	7	3	0
90	136.9	0.7	7	0	1
330	71.5	4.6	7	0	1
514	64.3	8.0	7	0	1
591	173.7	3.4	7	0	1
1292	476.9	2.7	7	1	1
2077	230.7	9.0	7	2	0
2602	71.1	36.6	7	2	0
5313	1.2	4574.9	7	5	0
2120	2.7	790.9	7	2	0
4519	17.5	258.4	7	4	0

*Highland Scheme for the Establishment of Community Councils  
Appendix 2*

<b>Community Council</b>	<b>Total Community Council Membership</b>
Inverness West	9
Kilmorack	7
Kiltarlity	8
Kincraig	8
Kingussie	9
Kirkhill and Bunchrew	8
Laggan	8
Lochardil	11
Merkinch	11
Muirtown	11
Nairn Suburban	10
Nairn West	8
Nairn River	11
Nethy Bridge	8
Newtonmore	9
Park	9
Raigmore	8
Smithton and Culloden	13
Strathdearn	8
Stratherrick and Foyers	8
Strathglass	8
Strathnairn	9
Westhill	12

<b>Total Population</b>	<b>Area (sq kms)</b>	<b>Population Density (Persons per sq km)</b>	<b>Core membership</b>	<b>Additional Member / 1000 population</b>	<b>Additional Member if pop. density &lt; 8.8</b>
2364	53.8	44.0	7	2	0
608	62.7	9.7	7	0	0
1387	103.3	13.4	7	1	0
700	437.0	1.6	7	0	1
1413	185.5	7.6	7	1	1
1736	48.6	35.7	7	1	0
299	525.1	0.6	7	0	1
4594	4.1	1132.1	7	4	0
4247	1.3	3201.8	7	4	0
4164	1.7	2437.5	7	4	0
3269	2.3	1425.5	7	3	0
1118	1.0	1117.0	7	1	0
4967	7.1	699.6	7	4	0
974	240.0	4.1	7	0	1
1229	181.0	6.8	7	1	1
2368	0.5	4661.7	7	2	0
1539	1.0	1540.3	7	1	0
6554	6.5	1013.4	7	6	0
575	427.6	1.3	7	0	1
713	382.3	1.9	7	0	1
533	680.7	0.8	7	0	1
1135	235.3	4.8	7	1	1
5030	11.2	449.4	7	5	0